

BOARD OF FIRE COMMISSIONERS

Tuesday February 6, 2024

Municipal Office Complex

Meeting Room 1

Regular Meeting

Commissioners present: Tim Reynolds, Craig Mansfield, John Cotter

Guests Present: Brian Auld, Jen Reynolds

1. **Called to order** at 5:02 pm by Tim Reynolds and the attendees said the Pledge of Allegiance.
2. **Acceptance of Minutes:**
 - a. Motion to approve minutes from the meeting on 01/09/2024 meeting by Tim Reynolds, seconded by John Cotter. Motion passed unanimously.
3. **Bill Approvals:**
 - a. Bills to be paid were reviewed and discussed. Motion to approve the invoices as presented and discussed by Craig Mansfield, seconded by Tim Reynolds. Motion passed unanimously.
4. **Budget Recap:**
 - a. John Cotter provided a budget recap noting the departments to-date spending. To date, for the 2023-24 budget year we received \$583,044 and to date have spent \$292,637.52 a remaining \$287,708.48 for the budget cycle. We have spent approx. 50% to date.
5. **Old Business:**
 - a. Budget Meeting at 2/21/2024 with Board of Selectmen
 - b. Board of Selectmen did not approve sole sourcing the Brush truck. Committee will regroup, looking at options.
6. **Selectman's Report:**
 - a. None
7. **Visitors Participation:**
 - a. None
8. **Reports:**
 - a. Medical Division Report: See attached.
 - b. Career Staff Report: No report.
 - c. Marine Division Report: No report.
 - d. Fire Marshal's Report: See attached.
 - e. Fire Police Division Report: No report.
 - f. Junior Division Report: No report.
 - g. Recruitment Division Report: See attached.

- h. Public Relations Report: See attached.
- i. Special Events Report: See attached.
- j. Fire Chief's Report: See attached.

9. Building & Equipment Reports:

- a. Building Report
 - 1. Company 3 basement leaking. Working on getting pumps in place.
 - 2. Don Angersola received quote for generator.
 - 3. Well can be used sparingly at CO#2. We may be able to put in a new well once we determine location of new building on site plan but was not recommended by architect. Using a tank now would be touchy with the freezing weather so would need to be kept inside. Will move forward as is for now.
- b. Fire Equipment and Maintenance Report
 - 1. See Chief's Report
- c. Radio Equipment Report
 - 1. Radios ordered for Fire Act Grant for company 1 and 2.

10. Correspondence:

- a. None.

11. New Business:

- a. Tim Reynolds reported a new firefighter will be starting this week as we continue to work towards staffing to a level of 4 full-timers.
- b. A lengthy discussion was held on the purchase and specifications of the proposed brush truck. John Cotter reported that he spoke with First Selectman Irene Haines and her recommendation was that the group speak with Selectman Erik Dill to talk through the reasons why purchasing the specified truck is so important and all its capabilities. Need to make sure everyone understands that although this is a brush truck it has the ability to do so much more. The committee knows this was a financially responsible recommendation even though it was a sole-source bid. In comparison Middlefield just spent \$300K on a truck that has much less capabilities than the truck we have specified at a price of \$288K, which is well below the \$325K budgeted for the truck replacement.
- c. Discussion was held on the vehicle replacement program. Tim Reynolds noted we have a 10-year capital plan for vehicle replacement. If we were not looking at a sole source bid we would not of had to go back to the Board of Selectmen meeting, equipment can be purchased through bid process or off state bid.

12. Adjournment:

- a. Motion to adjourn at 5:48 pm made by Craig Mansfield, second by Tim Reynolds. Motion passed unanimously.

Submitted by:

Craig Mansfield
Secretary
04/01/2024

REPORTS

Medical Division Report: Submitted by Assistant Chief EMS Jennifer Reynolds

- Nichole Howell has passed her EMR
- Tint on glass window in radio room at Co.1 is in process
- Jackets, will be making a decision tonight and will send request for quote to EMP
- Heated Blankets have been placed in service. They are located in the following apparatus; Ranger, Ladder, Command and Rescue 1-15
- Potluck Breakfast went very well. Next one scheduled for April 14th at 10am
- February Drill went very well, we had twice as many people in attendance this month
- Attended EHAA meeting with Irene last evening. Will be communicating with Tiffany Quinn about staffing.
- Open House meeting went well. Next meeting will be April 22.
- Target Solutions Calendar - Melanie Kolek will be taking on this task and will be in charge of maintaining the schedule for all events.

Career Staff Report: Submitted by Captain Chris Leidemer

- No Report

Fire Marshal: Submitted by Donald Angersola

- Fire Prevention - The date for the ride to school is set for 2/22 for the 4 winners.
- Inspections/Projects:
 - Inspections are continuing.
 - Plan reviews continue.
 - Banner Lodge is nearing completion.
 - Burn permits continue.
 - Brownell's is adding new spaces inside.
- Monthly Reporting - Having issues searching, downloading, and sending. ESO responded last night after 3 weeks.

Junior Division Report:

- No Report – See Recruitment

Recruitment Division Report: Submitted by Captain EMS Toni Myers

- Postcards and Flyers being distributed around to businesses with QR Code containing applications for Junior and Senior Membership. Bulletin board at the High School to have photos replaced for update.

Public Relations Report: Submitted by Captain EMS Toni Myers

- The second edition of The Siren will be distributed in either the February 22nd or 29th issue of the East Haddam News. Kudos to EHFD Member Nichole Howell, my partner in crime, for her expertise in getting The Siren ready for print. The Edition is jam packed with more information on EHFD's Officers along with Updates happening in the Department with dates of Upcoming Events.
- Call Stats for each month and News on calls within the Community are sent to the East Haddam News weekly. Working with Peter Marteka, Editor of the East Haddam News has been a pleasure.

Special Events Report: Submitted by Captain Neil Mosig

- March 30th Easter Egg Hunt Town Complex. Teamed up with the EDC again this year.
- April 6th East Haddam Fire Department Awards Banquet American Legion at 5pm. Looking to add this to next year's budget (\$5,000).
- No Mothers Day or Fathers Day Breakfast. Planning on a Community Picnic with fun and games (possibly in June)

Fire Chief's Report: Submitted by Chief Brian Auld

TRAINING STANDPOINT –

- DRILL SCHEDULE – IS IN THE PROCESS OF BEING SCHEDULED FOR THE NEXT FOUR MONTHS
- CAPT MOSIG IS WORKING WITH MIDDLESEX COUNTY FIRE SCHOOL ON BRINGING THE FOLLOWING CLASSES TO EAST HADDAM
 - CHAEUFFER AND TIMS TRAFFIC CLASS
 - EXTERIOR FIREFIGHTER CLASS
- CURRENT PERSONNEL TRAINING
 - 5 PERSONNEL ARE IN FIREFIGHTER 1
 - 1 PERSONNEL IS IN EMT
 - 2 PERSONNEL ARE IN INSTRUCTOR 1
 - 1 PERSONNEL IS IN FIRE OFFICER 1
 - 1 PERSONNEL IS IN FIRE POLICE TRAINING
- SPECIAL THANK YOU TO LIEUTENANT MINER FOR WORKING WITH AND MENTORING OUR NEW PERSONNEL ON A WEEKLY BASIS
- RESCUE JACK / TL9 TRAINING WILL BE ON MAY 3RD & 4TH

- MORE INFORMATION TO FOLLOW
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SPECIAL EVENTS STANDPOINT –

- AWARDS NIGHT – SCHEDULED FOR SATURDAY APRIL 6TH AT THE AMERICAN LEGION
 - A COMMITTEE MEETING WAS SCHEDULED FOR FEBRUARY 5TH
 - CHILDRENS EASTER EGG HUNT – SCHEDULED FOR MARCH 30TH
 - MOTHER DAY BREAKFAST – IS IN THE PLANNING STAGE
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EQUIPMENT / BUILDING STANDPOINT –

- CO # 1 – NEW GENERATOR QUOTE – NEWT
- CO # 1 – RESCUE BAY – NEEDS A DOOR OPENER – NEWT PLEASE SEND OVERHEAD
- CO # 2 – WATER CAN BE USED SPARINGLY ACCORDING TO NEWT TO WASH APPARATUS
- CO # 2 – ACTIVE 911 MONITOR IS BEING ORDERED BY COMMISSIONER MANSFIELD
- UTILITY 1-15 / TANKER 1-15 / 2-15 – HAD WELDING ISSUES AND THEY ARE REPAIRED
- ENGINE 2-15 GAS METER – HAS BEEN SECURED
- CAR 15 – SNOW TIRE HAVE BEEN ORDERED
- SECOND NEW APPRATUS MEETING FOR NEW SQUAD IS IN THE PROGRESS OF BEING SCHEDULED
- LUCAS TOOL ON RESCUE 1-15 – WAS FOUND DAMAGED WITH A \$900 REPAIR FEE
- TABLET IDENTIFICATION ISSUE – CAR 15 IS IDENTIFIED ON ACTIVE 911 AS ENGINE 1-15
 - CAPTAIN LEIDEMER TO ADDRESS

- ADDITIONAL PIECES OF ICE RESCUE EQUIPMENT HAS BEEN ORDERED
 - GREAT JOB TO FIREFIGHTER DUHAIME FOR QUICKLY AND EFFECTIVELY RESCUING A DOG THROUGH ICE ON JANUARY 24TH

PERSONNEL –

EMERGENCY CALL STANDPOINT–

ONE	SMOKE ALARM
ONE	CO CALL
ONE	ICE RESCUE
ONE	MUTUAL AID STRUCTURE FIRE
THREE	SMOKE INVESTIGATION
FIVE	PUBLIC SERVICE
FIVE	MVA
EIGHT	FIRE ALARM
THIRTY-THREE	MEDICAL R-1

58 TOTAL CALLS JANUARY 2024

DOWN 1 CALL FROM LY

Other Items:

- THE EAST HADDAM COMMUNITY FOUNDATION GALA MASQUERADE
 - MARCH 16TH – 6PM – GELSTON HOUSE
 - BLACK TIE AFFAIR (UNIFORM AND BOW TIE)
 - BIG ANNOUNCEMENT....
 - ASSISTANT CHIEF REYNOLDS WILL BE NAMED VOLUNTEER OF THE YEAR
- OFFICERS WEEKEND -MARCH 23-25 (FRI-SUN) WITH A SIGN UP DATE OF FEBRUARY 23RD
- OLD SAYBROOK 100TH ANNIVERSARY PARADE – SATURDAY AUGUST 24TH 2:30PM LINE UP (step off 4PM North Main Street) – RAIN DATE – SUNDAY AUGUST 25TH
 - 24 DIFFERENT AWARDS TO WIN JUDGED BY CT PARADE MARSHALS ASSOCIATION

- FOOD, BEER GARDEN LIVE ENTERTAINMENT AT CLARK MEMORIAL FIELD 210 ELM STREET
- RSVP BY FRIDAY AUGUST 9TH – Parade@oldsaybrookfire.com